

How to create an EPUAP profile or a qualified profile in Poland?

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1. What are these profiles?

Trusted Profile (EPUAP) and **qualified profile** are two ways to confirm your identity online when dealing with public offices and institutions in Poland.

- **Trusted Profile (PZ)** — free, issued by public administration, mainly used for logging into e-government platforms (e.g., ePUAP, CEIDG, e-PIT, PUE ZUS).
- **Qualified profile** — paid, issued by private certificate providers, has the same legal power as a **handwritten signature**.

2. Trusted Profile (EPUAP)

What is needed

- PESEL number,
- Access to a Polish bank or e-ID,
- Active mobile phone number,
- Email address.

How to create a Trusted Profile

There are three ways:

1. Through online banking

The simplest way – log into your account in one of the banks that support the Trusted Profile, for example:

PKO BP, mBank, ING, Santander, Pekao, BNP Paribas, Alior, Inteligo, EnveloBank, Credit Agricole, and others.

 In the banking menu, select **“eOffice / Trusted Profile”**

- follow the instructions,
- the system will automatically create your EPUAP profile.

You don't have to go anywhere — the entire process takes place online.

2. Through an e-ID

If you have a new ID with an electronic layer and an NFC reader, you can register through the **eDO App** or via the website www.epuap.gov.pl.

3. At a verification point

If you do not use online banking, you can:

1. Register online at www.pz.gov.pl,
2. Then go to a **verification point** (e.g., municipal office, ZUS, tax office),
3. Show your ID and confirm your identity.

A list of verification points is available at:

<https://pz.gov.pl/pz/confirmationPointAddressesList>

3. Qualified Profile

☐ How is it different from the Trusted Profile

- It is **paid** (usually 200–400 zł for 2 years),
- It has **full legal power of a handwritten signature**,
- It works not only with administration but also in **business relations** (e.g., signing contracts, invoices, financial statements).

☐ Certificate providers in Poland

Qualified profiles are issued by, among others:

- **Certum (Asseco Data Systems)** — <https://www.certum.pl>
- **KIR (Szafir)** — <https://www.elektronicznypodpis.pl>

- **EuroCert** — <https://www.eurocert.pl>
- **PWPW Sigillum** — <https://www.sigillum.pl>

☐ How to obtain it?

1. Choose a provider and submit an application online.
2. Select a method to confirm your identity:
3.
 - in person (e.g., at a registration point),
 - remotely (e.g., using e-ID or video verification).
4. After verification, you will receive:
5.
 - **qualified certificate**,
 - **software and cryptographic card / USB token** for signing documents.

Processing time: from a few hours to 2 days.

4. When to choose which?

- Logging into offices, ZUS, CEIDG, e-PIT - Trusted Profile
- Submitting documents to KRS, signing B2B contracts - Qualified Profile
- Signing financial reports in e-Reports - Qualified Profile
- Applying for benefits or certificates - Trusted Profile

5. Practical tips

- The Trusted Profile expires after **3 years**, but can be renewed online in a few minutes.
- The Qualified Profile requires re-verification after the validity period.
- If you are an entrepreneur, it is best to have **both**:
 - EPUAP for everyday official matters,
 - qualified signature for reports and contracts.

6. Useful links for signing documents through EPUAP

Log in to EPUAP - <https://www.epuap.gov.pl/wps/portal>

Main page of the Trusted Profile - <https://www.pz.gov.pl>

Portal gov.pl – login | <https://login.gov.pl>

Signing documents online (sign a document using the Trusted Profile) -

<https://www.gov.pl/web/gov/podpisz-dokument-elektronicznie-wykorzystaj-profil-zaufany>

Verification of signed documents (whether the signature is valid) -

<https://www.gov.pl/web/gov/sprawdz-dokument-podpisany-elektronicznie>

Sending documents to the office via ePUAP - <https://www.gov.pl/web/gov/wyslij-pismo-ogolne>